

Central Bedfordshire
Council
Priory House
Monks Walk
Chicksands,
Shefford SG17 5TQ



please ask for Kathrin John/Rob Mills
direct line 0300 300 4033/5274
date 2 November 2009

CONSTITUTION ADVISORY GROUP MEETING 3

Date:	Monday, 9 November 2009			
Time:	2.00 p.m.			
Venue:	Room FW2, Priory House, Monks Walk, Shefford			
Members	Cllrs	Mrs C F Chapman MBE D Jones M Jones	Cllrs	D Lawrence S F Male A J Shadbolt

AGENDA

1. APOLOGIES FOR ABSENCE

2. NOTES OF PREVIOUS MEETING

(To receive the notes of the meeting of the Constitution Advisory Group held on 25 August 2009)

3. REVIEW OF CAPITAL PROGRAMME PROCESSES

(To review the current provisions relating to approval and amendment of the Capital Programme.

Report of the Director of Corporate Resources enclosed)

4. **KEY DECISIONS**

(a) Clarification of Definition of a Key Decision

The key decision definition currently provides that savings or expenditure are significant if they exceed **£200,000 per annum** or 10% of the budget concerned, whichever is the smaller (this figure would need to be reviewed if the proposals in the preceding report are approved in relation to capital projects).

There is also some uncertainty as to whether, in relation to other delegated functions such as land acquisitions and disposals (Part H3, para 4.6.71) and (procurement Part I3, para 5.1) where a limit of £200,000 is set, this should be interpreted as meaning the **annual** cost of the expenditure or the **whole life** cost.

(b) Key Decisions Threshold

(Cllr Maurice Jones has asked for this item to be included on the agenda)

5. **FEES AND CHARGES**

(Cllr Steve Male has asked for this item to be included on the agenda)

6. **THE ROLE OF THE LEAD MEMBER FOR CHILDREN'S SERVICES**

(To consider the role of the Lead member for Children's Services and its relationship with the role of Portfolio Holder with responsibility for 14-19 commissioning.

Report of the Head of Legal Services enclosed)

7. **JOINT CONSULTATIVE AND NEGOTIATING COMMITTEE FOR PRIMARY AND SECONDARY EDUCATION**

(Report to follow)

8. **ANTI-FRAUD AND CORRUPTION STRATEGY AND CONFIDENTIAL REPORTING POLICY**

(To agree recommendations from the Audit and Standards Committees that (a) the Anti-Fraud and Corruption Policy and (b) changes to the Confidential Reporting Policy, both approved by those committees in July 2009, be included in the constitution.

Report of the Assitant Director Legal and Democratic enclosed)

9. **VARIATION OF SCHEME OF DELEGATION - MEMBER DEVELOPMENT**

(To advise the Group of changes approved by the Leader to the Scheme of Delegation to Officers in respect of Member development following a recent meeting of the Member Development Champions.

Report of the Assistant Director Legal and Democratic enclosed)

10. **LEADER'S DELEGATION - NHS CAMPUS CLOSURE PROGRAMME**

(To note an additional delegation to the Portfolio Holder for Social Care and Health, in consultation with the Portfolio Holder for Corporate Resources.

Report of the Assistant Director Legal and Democratic enclosed)

11. **LICENSING COMMITTEE- PREMISES LICENCES**

(To note additional delegations to the Director of Sustainable Communities in respect of minor variations in premises licences, in response to new government guidance.

Report of the Assistant Director Legal and Democratic enclosed)

12. **DATE OF NEXT MEETING**